

**2023 BUSINESS QUESTIONNAIRE**  
**CORPORATION, PARTNERSHIP, OR SCHEDULE C FILER**



**GENERAL INFORMATION**

Name of Entity \_\_\_\_\_ EIN # \_\_\_\_\_ - \_\_\_\_\_  
 Your Name \_\_\_\_\_ Phone # \_\_\_\_\_  
 Address (If Changed) \_\_\_\_\_ E-mail \_\_\_\_\_

**AUTO MILEAGE DOCUMENTATION (WRITTEN RECORD REQUIRED)**

**NOTE: If the answer to #2 or #3 is no, you must recreate 3 months of auto logs before we can deduct any of your auto expenses.**

	Yes	No
1 Is another vehicle available for personal use?		
2 Do you have evidence to support your mileage information reported above?		
3 If "Yes", is the evidence written in a log or other place?		

**VEHICLE INFORMATION AND EXPENSES (WRITTEN RECORD REQUIRED)**

		Vehicle 1	Vehicle 2
1	Auto Make, Model, & Year		
2	Total Miles <b>Jan 1 to Dec 31</b>		
3	Business Miles <b>Jan 1 to Dec 31</b>		
4	Commuting Miles		
5	<b>Tabs</b> (Required information)		
<b>Auto Loan Interest paid</b>			
6	Was this vehicle purchased in this tax year? <b>■ If yes, complete balance of line 6.</b>	Yes No	Yes No
Date of Purchase? (2019 purchases only)		Date ____/____/____	Date ____/____/____
<b>(Provide purchase agreement)</b>		Price \$ _____	Price \$ _____
Is it over 6,000lbs GVW?		Yes No	Yes No
Loan balance end of year?			
7	Actual Expenses		
	Gas	\$ _____	\$ _____
	Oil	\$ _____	\$ _____
	Insurance	\$ _____	\$ _____
	Repairs/Maint.	\$ _____	\$ _____
	Other	\$ _____	\$ _____
	Lease Pymt's	\$ _____	\$ _____

What is the business use percentage of your cell phone? \_\_\_\_\_% Internet \_\_\_\_\_%  
 Does your plan have multiple phone lines? (Family Plan) Yes No  
 Did you sell any business assets in the tax year? Yes No  
 Did you dispose of any business assets in the tax year? Yes No  
 Were payments made that required filing forms 1099? Yes No  
 If Yes, were all required forms 1099 filed or will be filed? Yes No